

BUDUDA DISTRICT SERVICE COMMISSION



EXTERNAL ADVERT NO. 1 OF 2024

Applications are invited from suitably qualified Ugandans to fill the following vacant posts that exist in Bududa District Local Government.

Applications **MUST** be submitted in triplicate on PSC Form 3 (Revised 2008), ESC Form No. 3 (1998) (For teachers) and addressed to the Secretary, Bududa District Service Commission, P.O. Box, 292, Bududa to be received not later than 5th April 2024 5.00pm.

The application forms can be obtained from any District Service Commission offices country wide, or Public Service Commission offices, Farmers House, 2nd floor, Kampala or from Public Service Commission website. www.psc.go.ug.

The applications should bear the title of the post as well as the reference number specified against the vacancy.

Applicants must attach certified photocopies of all academic certificates and transcripts, registration certificates, a photocopy of the National Identity card, curriculum vitae, three (3) recent coloured passport photographs and any other relevant documents like appointment and confirmation letters, and staff performance appraisal forms for the last 3 years for serving officers.

Only qualifications from recognized Institutions will be considered.

Serving officers **MUST** route their applications through their responsible officers who should be informed of the closing date to avoid delay and should not have reached the mandatory retirement age of 60 years. The applicants who are not currently in the civil service should be below the age of 50 years. Applicants who will not hear from us on conclusion of the selection exercise should consider themselves unsuccessful.

For all posts, qualified women and persons with disabilities are encouraged to apply.

Please indicate on the PSC Form /application form reliable postal addresses, telephone contacts and email addresses.

For detailed information on each post, please refer to the Local Governments Job description and person specifications 2011 and 2017, which can be obtained from Public Service Commission website www.psc.go.ug or ministry of public service website www.publicservice.go.ug all District Service Commission offices country wide and Bududa District Notice Boards.

SNO	DEPARTMENT	POST TITLE	SCALE	NO. OF VACANCIES	JOB REFERENCE
1.	Education	Education Assistant II	U7	19	BUD/DSC/156/001/03/2024
2	Works	Clerk of Works	U5	01 (One year Contract – Renewable)	BUD/DSC/156/002/03/2024

SECRETARY DISTRICT SERVICE COMMISSION